

February 21, 2013

Mrs. Nancy Hastings, Executive Director
Moody Alumni Association
820 N LaSalle Blvd
Chicago, IL 60610
*(Phone number and email information
found in REFERENCES—request access)*

Frank and I worked in the Moody Alumni Association office together from July 2010-July 2012. My overall impression of Frank is that he is a man of strong conviction and possesses a sincere desire to please God through his actions and interactions with people.

I see one of Frank's strengths as customer service. I see him as having a deep desire to help people. He is friendly and approachable and interjects his sense of humor when dealing with others. He was helpful in training student workers in phone etiquette, and is concerned that the details are conveyed and that the individual's needs are met.

I see Frank as a "tried and tested" kind of person, who is very interested in the details surrounding a project. He is very methodical in his approach to a task. However, he can get caught up in the details of a project which may slow his progress.

Finally, I have seen Frank's faith guide him through some very difficult times. In rating Frank's level of spiritual maturity, I would say I believe his life's goal is to be obedient to the call of God, whatever that may be. From what I have observed in Frank's life, I see the power of Christ at work to overcome the past, and empower him to face the future.

March 12, 2013

Elizabeth Minns
Manager, Radio Shack

To Whom It May Concern,

I have had the pleasure of knowing Frank since early 2000, when we both worked for Radio Shack; he became one of my employees. Frank helped me with training my new employees, running the daily operations and helping the customers solve the needs they came in for. His knowledge of electronics and computers helped him be a great asset in the business. Frank even developed a training video that was sent to corporate, and gained him recognition for his ability to think outside the box.

Frank is able to look at a situation and see the best outcome; he looks at the big picture and makes good things happen. He enjoys working with others, and also is able to self-motivate, to work alone, a diverse work ability. His leadership showed in his work at Radio Shack, both by becoming a store manager, and in his ability handle a group of employees: managing to keep everything running in the daily job of handling a business. I also observed his ability to work one-on-one, mentoring young people in their goal of becoming a manager.

Family is another important thing in his life, which makes him a great choice for hiring, since this is a value that demonstrates a care for others. His integrity and morals made him one of my most trusted employees, and makes him one of my continuing friends.

Frank has always been a go-getter, moving to the north, becoming a manager for Radio Shack, then pursuing school. I enjoyed working with Frank, and I would hire him again. We have stayed in contact, and I have seen him mature into a fine young man, with a good, strong Christian belief that helps him to go at life with a wonderful outlook toward his future. Frank will be a good addition to any team.

Sincerely Yours,

Elizabeth Minns